

**Lagos University Teaching Hospital**

**P.M.B. 12003, IDI – Araba, Lagos**

**Invitation of Proposals for the Operation and Management of Optical Workshop**

The Lagos University Teaching Hospital seeks to engage the services of a reputable company for the operation and management of her optical workshop.

**In consideration of the above, interested companies that could satisfy the following criteria are hereby invited to submit proposals for the running of the workshop:**

- (a) Interested vendor must have not less than 15 years- experience in running Optical Workshop with genuine evidence.
- (b) The Vendor must have good track records in Optical Workshop Management
- (c) The Vendor must have a credible team with strong determination, commitment and willingness to meet set deadlines.
- (d) All Optical Workshop equipment needed for lens generating, polishing, tinting, dispensing and all items needed for the smooth running of the Workshop will be provided by the interested party on agreed terms with the Hospital Management.
- (e) Memorandum of understanding signed shall be respected by the Vendor and LUTH Management.

**The proposals must also include the following:**

- (1) Certificate of incorporation with the Corporate Affairs Commission
- (2) Current Tax Clearance Certificate for 3 years.
- (3) Audited Company's Accounts for the past 3 years.
- (4) Bank reference
- (5) Registration with Pension Administration
- (6) Evidence of Industrial Training Fund contribution where applicable.

Tenderers are invited to inspect the facilities located at our “Guinness Eye Centre” LUTH before the submission of the bid.

Completed tenders addressed to the Chief Medical Director must be dropped **not later than 28<sup>th</sup> April 2016**, in the tender box provided in the office of the Head, Procurement Division latest 12:00 noon.

**Signed:**

**Prof, Chris Bode**

**Chief Medical Director**